

GLC Tuition Reimbursement Plan (TRP)

The School's policy, as described in the enrollment agreement, is that the obligation to pay the full year's tuition and fees is unconditional and no adjustment will be made if your child does not complete the academic year. This policy is necessary because the School's commitments for personnel and materials and supplies are made in the spring prior to the beginning of the academic year. Thus, the departure of a student does not diminish the School's operating expenses. Therefore, in the interest of parents, we are pleased to announce that we have made arrangements to protect your financial commitment with our Tuition Reimbursement Plan. If your son or daughter withdraws, the Tuition Reimbursement Plan will refund the school (subject to terms and conditions and limitations) the cost of tuition. The school will apply the reimbursement to the cost of tuition remaining at the time of withdrawal and return any excess to the parent.

Every year, thousands of students must withdraw from independent schools. The following are examples of reasons why:

- Family Move
- Change of Objective
- Injury or Sickness
- Death of Parent or Student
- Disciplinary Dismissal
- Scholastic Difficulties
- Financial Problems
- Mental Health Conditions
- Job Loss

This plan is required for all students participating in Greenville Learning Center's multiple payment plans and is recommended for those who pay in full.

WITHDRAWAL FOR MEDICAL REASONS

- The Plan will pay 100% of the unused yearly insured fees, provided the student's injury, sickness, or mental health condition, as referenced in the most current version of the Diagnostic and Statistical Manual (DSM), forces the student to withdraw from school *or medical absence lasts for 31 or more consecutive days*. Benefits are paid retroactive to the first day of medical absence.

WITHDRAWAL FOR OTHER THAN MEDICAL REASONS

- **VOLUNTARY WITHDRAWAL** – The Plan will pay 60% of the unused yearly insured fees provided the student has withdrawn from school after attending more than fourteen consecutive calendar days beginning with the student's first class day of attendance in the academic year.
- **DISMISSAL FROM THE SCHOOL** – The plan will pay 60% of the unused yearly insured fees provided the student is dismissed from the school after attending more than fourteen consecutive calendar days beginning with the student's first class day of attendance in the academic year.
- **INVOLUNTARY UNEMPLOYMENT** – The Plan will pay 60% of the unused yearly insured fees if the student withdraws because the tuition payer becomes unemployed for any reason other than voluntarily resigning from their employment.

OTHER BENEFITS

- **DEATH OF PARENT** – The Plan will pay 100% of the unused yearly insured fees, *whether or not the student continues in school*, upon the death of the student's parent or legal guardian during the academic year.

- **DEATH OF STUDENT** – The Plan will pay 100% of the unused yearly insured fees upon the death of the student.

EXCLUSIONS AND LIMITATIONS

This plan does not provide benefits for withdrawals which are a result of any of the following:

- Loss which first occurred before the covered person's period of coverage;
- *Any withdrawal or dismissal prior to or within the first fourteen consecutive calendar days beginning with the student's first day of class attendance in the academic year.*

EFFECTIVE DATES AND TERMINATION DATES

Medical: For persons who enroll in the school prior to the first day of school, coverage will be effective on the first day of school and continue through the last day of the academic year.

For persons who enroll in the school after the first day of school the coverage becomes effective 14 days after the first day of class attendance by the student and will continue through the last day of the academic year.

Non-medical/Dismissal: For the entire academic year after meeting the fourteen-day attendance requirement.

The coverage for any student shall terminate on the earliest of the following dates: 1) the date the student completes his or her scheduled term of enrollment, 2) the date the student makes a complete withdrawal or is completely dismissed for any reason, 3) the date the student dies.

DEFINITIONS AND CONDITIONS

- The "academic year" (referred to as "period of coverage" in the policy) upon which benefits are based consists of the actual calendar days in the school year (including weekends, holidays and vacations) beginning with the first day of formal academic instruction (excluding pre-season athletic practice, orientation, registration and graduation days) and ending with the last day of formal academic instruction, including examinations.
- "Withdrawal or absence for medical reasons" means complete, involuntary severance from classes as certified to and regularly treated during the period of coverage by a legally qualified medical practitioner, not related to the student.
- "DSM" is the American Psychiatric Association's Diagnostic and Statistical Manual.
- "Withdrawal for other than medical reasons" means complete, voluntary severance from classes for the balance of the academic year.
- "Dismissal" means complete, involuntary severance from classes by the school authorities for scholastic or disciplinary reasons for the balance of the academic year.
- "Unused yearly insured fees" means the portion of the insured fees paid or payable by the insured student/parent for the remaining time in the current school year after the student's withdrawal or dismissal. (i.e., the prorated tuition insured from date of separation to the end of the academic year)